

Heritage Dance Foundation Inc.

Policy Statement: HDF-2

January 28, 2012

Safety and Risk Management

Heritage Dance Foundation (HDF) is a non-profit, performing arts organization. It is committed to excellence, and to the safety of its employees, to its performing arts participants, and to its event spectators. Safety policy, including but not limited to the following, shall be followed. Because this is not an exhaustive list of safety practices, we encourage both HDF employees and non-employee HDF performing arts participants to use their good judgment to promote safety and to prevent injuries.

Venues:

- HDF employees shall safeguard HDF assets – physical premises and equipment.
- Ensure that HDF venues are free of hazards e.g. slippery floors, sharp floor drop-offs, loose objects on floors, cords, etc.
- Ensure that all fire exits are unblocked and unlocked during hours of use.
- That fire exit signs are visible.
- That the HDF venue is well lighted.
- That electrical circuits are not overloaded.
- That open flames are not used.
- That appropriate security is in place for on and off-site events, especially for large groups.
- That any food or beverage served is safe, and that for large catered events that appropriate contract language is in place, and that the contract is signed by the Chairman, HDF.

Performing Arts Participants:

- Participate at their own risk in the performing art, and hold HDF employees, Officers and Directors harmless.
- Will use good judgment in exercising their performing art, and not exceed their capabilities e.g. uncontrolled lifts, etc.
- Will not be allowed to participate if impaired by alcohol, or by an illegal substance, or seen using an illegal substance.
- Will not initiate or tolerate unsafe acts or physical aggression. Note: if necessary, the police will be called.

Spectators / Ticket Holders:

- Tickets to HDF events will contain language re: Ticket Holders Release, Assumption of Risk, Covenant Not to Sue, and Hold Harmless.
- Shall be seated at safe distances from the performing artists.
- Will be notified immediately if any unsafe condition arises and instructed to leave the venue in an orderly, controlled manner.

Again, HDF is committed to excellence, and to the safety of its employees, non-employee performing arts participants, and to its event spectators. If you note any safety hazards, or have any safety suggestions, please forward them to: Dr. Charles S. Zwerling, Chairman, Heritage Dance Foundation by email at zwerling@ballroom.org or by mail at Goldsboro Eye Clinic, 2709 Medical office Place, Goldsboro, NC 27534.

Signed /s/:

Dr. Charles S. Zwerling, MD
Chairman of the Board
Heritage Dance Foundation
www.ballroom.org